



*The Kenya Power & Lighting Co. Ltd.
Central Office – P.O. Box 30099, Nairobi, Kenya
Telephone – 254-02-3201000
Fax No. 254-02-3201889
Stima Plaza, Kolobot Road*

Our Ref: KP1/9A.2/OT/21/ADM./18-19

18th December, 2018

M/s

Dear Sir/Madam,

RE: ADDENDUM NO. 1 TO THE TENDER NO KP1/9A.2/OT/21/ADM./18-19 FOR PROVISION OF CLEANING SERVICES COMPANYWIDE

The following amendments are made to the specified provisions of the Tender document.

1. RELATIONSHIP WITH THE PRINCIPAL TENDER DOCUMENT

Save where expressly amended by the terms of this Addendum, the Principal Tender Document shall continue to be in full force and effect. The provisions of this Addendum shall be deemed to have been incorporated in and shall be read as part of the Principal Tender Document.

2. CLARIFICATIONS MADE TO THE INTERESTED BIDDERS.

1. Site Visit

Site Visit is mandatory – Admin. Officers on the ground to be informed prior to Site Visit so that they organize themselves. For the bidders who had gone for site visit in the previous tender are advised to use the same forms on this tender.

2. Additional Offices: North Eastern:

Banisa, Kikuyu Office and Lasey to be added in the schedule of requirements. Specifications are attached for your references. The three offices will be under North Eastern.

Still under North Eastern two offices have been removed, namely;

- **Korondile**
- **Khotulo Power Stations**

3. South Nyanza: Additional Premises

a) Nyangena Substation I Kisii Town

b) Kisii Office: There is an additional washroom at 3rd floor. Cleaning of the washroom on 3rd floor is to be done daily and provision of toilet papers, hand gel, airfreshners to be provided at **ALL TIMES**. The total number of washrooms in Kisii Office is 4(no)ladies and 3(no) gents.

Specifications for the above offices are attached for your reference.

4. Tender Securing Declaration Form was erroneously omitted in the tender document for YWPWD. The same attached at last page.

5. Sanitary Services (Page 28)

- Sanitary Services are not part of this tender and bidders should not quote for it.

3. DEADLINE FOR SUBMISSION OF TENDER

The tender shall be closed on **Wednesday, 2nd January 2019 at 10.00am**. Tender opening shall be done on the same day at 10:30 am at Stima Plaza, Auditorium.

All the other terms and conditions remain as per the tender document.

Yours faithfully,

For: KENYA POWER & LIGHTING COMPANY LIMITED.



EVA ANJICHI

Ag. GENERAL MANAGER, SUPPLY CHAIN

ADDENDUM-NORTH EASTERN- SCHEDULE OF REQUIREMENTS

a) Additional premises

1.	Banisa	Banisa Power Station (Mandera county)	Generation & Office	<p>Generation plant- The area is 400 sq ft. This refers to an office, a gate house, workshop and a pump house.</p> <p>Guest house, 3 bedrooms, sitting room, kitchen, Floor type is screed, 1no. washrooms, and 1no. bathroom.</p>
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Minimum no of workers 1

2	Komorliban	Komorliban power station in Lafey Mandera County	Generation & Office	<p>Generation plant- The area is 400 sq ft. This refers to an office, a gate house, workshop and a pump house.</p> <p>Guest house, 3 bedrooms, sitting room, kitchen, Floor type is screed, 1no. washrooms, and 1no. bathroom.</p>
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Minimum no of workers 1

3.	Kikuyu office	Ivory towers building in Kikuyu town	office	<ul style="list-style-type: none"> ✓ This refers to an office area on the ground floor measuring approximately 1120 square feet, the floor finish is screed. ✓ Washroom - 2No. WC, 3 WHB, floor finish is terrazzo ✓ 3no parking lots with cabro paving.
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Minimum no of workers required is 1

PRICE LIST

NO	PREMISE	NO OF WORKERS	RATES (KSH VAT INCL)
1.	Banisa	1	
2.	Kikuyu office	1	
3.	Karamorliban	1	

b) Under North Eastern region, we have **removed**

i) Korondile office

ii) Kochulu Office.

2) SOUTH NYANZA REGION

a) Additional premise

1.	Nyangena substation	Kisii town	Substation	<p>The accommodation consists of control room office, 1 toilet, 1 bathroom, kitchen, stores, control panel areas and parking space paved in concrete. It measures 2840 sq. ft approx.</p> <p>Work entails thorough cleaning of the offices and the compound at all times, grass cutting behind the control room, garbage collection and proper disposal of garbage and cleaning of toilet/bathroom. All the toilets should be supplied with sufficient prime white toilet papers, soap air fresheners and mothballs at all times.</p> <p>Ensuring all waste, both paper and organic garbage is collected and disposed off at least three times in a week. Disposal of garbage should be done in accordance to the Local Authority bye laws.</p>
Minimum no of workers 1				

PRICE LIST

NO	PREMISE	NO OF WORKERS	RATES (KSH VAT INCL)
1.	Nyangena substation	1	

b) Kisii office

There is an additional washroom at 3rd floor. Cleaning of the washroom on 3rd floor is to be done daily and provision of toilet papers, hand gel, airfreshners to be provided at **ALL TIMES**. The total number of washrooms in Kisii office is 4(no)ladies and 3(no) gents.

SECTION XI - TENDER SECURING DECLARATION FORM

(The Bidder shall complete in this form in accordance with the instructions indicated)

Date:.....
(insert date (as day, month, year) of Bid Submission)

Tender No.....
(Insert number of bidding process)

To:
The Kenya Power & Lighting Company Limited,
Stima Plaza,
Kolobot Road, Parklands,
P.O Box 30099 – 00100,
Nairobi, Kenya.

We, the undersigned declare that.

1. We understand that, according to your conditions, bids must be supported by a bid-securing declaration.
2. We accept that we will be automatically be suspended from being eligible for bidding in any contract with the purchaser for the period of the time of (insert the number of months or years) starting on (insert date), if we are in breach of our obligation(s) under the bid conditions, because we-
 - a. Have withdrawn our bid during the period of bid validity specified by us in the bidding data sheet: or
 - b. Having been notified of the acceptance of our bid by the purchaser during the period of bid validity,
 - i. Fail or refuse the contract, if required, or
 - ii. Fail or refuse to finish the performance security, in accordance with the ITT
3. We understand that this bid securing declaration shall expire if we are not the successful bidder, upon the earlier of
 - i. Our receipt of a copy of your notification of the name of the successful bidder; or
 - ii. Twenty-eight days after the expiration of our tender.
4. We understand that if we are a joint venture, the bid securing declaration must be in the name of the joint venture that submits the bid, and the joint venture has not been legally constituted at the time of bidding, the bid securing declaration shall be in the names of all future partners as named in the letter of intent.

Signed:.....

(insert signature of person whose name and capacity are shown)
in the capacity of.....
(insert legal capacity of person signing the bid securing declaration)

Name:.....
(insert complete name of person signing the bid securing declaration)

Duly authorized to sign the bid for and on behalf of:
.....
(insert complete name of bidder)

Date on..... Day of.....
(insert date signing)